

Process and Timeline for Foreign National NPP Transfer to CRESST II *

- | | | |
|-----|---|-----------|
| 1. | CRESST II receives New Task form & sponsor request for transfer | Day 1 |
| 2. | CRESST II university sends informal appointment and terms | Day 13 |
| 3. | NPP and CRESST II university agree on appointment terms | Day 20 |
| 4. | CRESST II university sends written contract/appointment letter | Day 35 |
| 5. | NPP returns signed acceptance, or otherwise commits to come | Day 40 |
| 6. | CRESST II SSS requests Access Control Plan (ACP) from sponsor | Day 41 |
| 7. | Hiring university department sends paperwork/request to visa office | Day 45 |
| 8. | DS-2019 generated by Visa Office (same day as NPP termination) | Day 95 # |
| 9. | University distributes DS 2019 to SSS and transferring scientist | Day 96 |
| 10. | CRESST II SSS uploads DS-2019 into GSFC/IDMAX | Day 97 |
| 11. | GSFC Badge application approved to start work | Day 100 ^ |

* All time intervals are approximate or average – calendar days. Certain steps require differing procedures and time intervals among the individual CRESST II partner universities. This process can take somewhat less time, but this estimate would work for all CRESST II partner universities.

This interval may be worst case. Each CRESST II partner university has their own lead times, and these can vary by season. The Scientist/Transferee will need to get a new re-entry visa stamp in passport, next time he or she leaves the US on a foreign trip.

^ This will always be a few days after the CRESST II appointment begins, i.e., the visa transfer date, because the GSFC International Visits Coordinator needs a few days to approve the badge after the DS-2019 upload. So, in the transition, inevitably there are a few days when the scientist will not be able to work on-site at GSFC.

Key to Color Coding

Dependent upon Sponsor

Dependent upon NPP

Dependent on university department that handles Visas for FN Students and Faculty